



AV Needs and Room Setup

To help ensure that Jillian's program meets your expectations and brings the most value to your audience, please review the requests below and let us know if there are any questions or challenges. Jillian is flexible and will work with your A/V capabilities and your technicians to make the most of your program. We appreciate your attention to detail and your willingness to help Jillian create the very best experience for your audience.

EQUIPMENT

Wireless lavalier (tie clip) microphone with fresh batteries. (A back-up microphone is also recommended.) Jillian prefers a clip-on microphone versus over the ear or handheld...but, she is flexible and can also work with what you have.

Second microphone (handheld or stationary) for the person introducing Jillian and for audience questions/comments. It works more smoothly when there is no need to "hand off" the lavalier microphone from introducer to the speaker.

If PowerPoint presentation will be used for Jillian's keynote at your event she discuss this with you and your team prior to the event.

STAGING

A small table or lectern to the side and pushed to the back of the stage with space for notes/books, and space for Jillian to walk around. She will be moving across the stage and does not stand behind the podium when delivering a message.

1 bottled water.

A flip chart with pens located at the front of the room.

ROOM ENVIRONMENT

A properly lighted stage will help draw the audience attention at the front of the room. Jillian will utilize the entire stage area. If the room has any spotlights, please aim them for a general wash of the front of the stage (not directly into Jillian's eyes).



The energy in the room is better when Jillian can see the audience members clearly and when the audience members can see each other's reactions. For this reason, please do not dim the lights too low. Please keep the house lights up a bit.